

PRE-APPROVED ABSENCE FORM

The student is responsible for obtaining teacher signatures and returning completed form to the office. Final approval will be determined by administrator.

STUDENT NAME _____ DATE OF ABSENCE _____

HOUR _____ GRADE TO DATE _____ TEACHER _____

COMMENTS/ASSIGNMENTS _____

APPROVE YES NO

HOUR _____ GRADE TO DATE _____ TEACHER _____

COMMENTS/ASSIGNMENTS _____

APPROVE YES NO

HOUR _____ GRADE TO DATE _____ TEACHER _____

COMMENTS/ASSIGNMENTS _____

APPROVE YES NO

HOUR _____ GRADE TO DATE _____ TEACHER _____

COMMENTS/ASSIGNMENTS _____

APPROVE YES NO

HOUR _____ GRADE TO DATE _____ TEACHER _____

COMMENTS/ASSIGNMENTS _____

APPROVE YES NO

HOUR _____ GRADE TO DATE _____ TEACHER _____

COMMENTS/ASSIGNMENTS _____

APPROVE YES NO

APPROVAL / DENIED (REASON) _____

PRINCIPAL

DATE