

# Washtenaw Christian Academy

7200 Moon Road † Saline, Michigan 48176 † (734) 429-7733 † Fax: (734) 944-8343

## Staff Application Form (non-teaching)

**We are an equal opportunity employer.**

Please type or print in black or blue ink. All sections should be as complete as possible. Show address of employer and name of immediate supervisor. All information will be held in confidence.

### Personal:

Full Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_\_

Present Address: \_\_\_\_\_  
Street City/State Zip Code

Permanent Address: \_\_\_\_\_  
Street City/State Zip Code

M/F \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Position applying for: \_\_\_\_\_

Full time  Part time Hours Available \_\_\_\_\_ Able to Work summers?  Yes  No

If so, How much? \_\_\_\_\_ Dates able to begin work? \_\_\_\_\_

Why do you desire to work at Washtenaw Christian Academy? \_\_\_\_\_

### Schools Attended?

Name of School	Address	Date from/to	Degree
High School: _____			

College: \_\_\_\_\_

# of Credits? \_\_\_\_\_ G.P.A. \_\_\_\_\_ Major(s)/Minor(s) \_\_\_\_\_

**Other training such as Business School, Technical School, etc.:** \_\_\_\_\_

### Work Experience:

Employer	Address	Position	Dates from/to	Reason Left?
1. _____				
2. _____				
3. _____				
4. _____				

**Other Experience:**

Please list any additional experience you have had which would be useful in the ministry of Washtenaw Christian Academy. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What is the minimum wage that would be acceptable to you? \_\_\_\_\_

**Spiritual Preparation:**

State briefly your personal relationship with God: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Church currently attending: \_\_\_\_\_

How long? \_\_\_\_\_ Are you a member?  Yes  No

Please read our Statement of Faith

**Statement of Faith**

1. We believe the Bible to be the inspired, the only infallible authoritative, inerrant Word of God (II Timothy 3:15, II Peter 1:21).
2. We believe there is one God, eternally existent in three persons – Father, Son and Holy Spirit (Genesis 1:1, Matthew 28:19, John 10:30).
3. We believe in the deity of Christ (John 10:33), His virgin birth (Isaiah 7:14, Matthew 1:23, Luke 1:35), His sinless life (Hebrews 4:15, Hebrews 7:26), His miracles (John 2:11), His vicarious and atoning death (I Corinthians 15:3, Ephesians 1:7, Hebrews 2:9), His resurrection (John 11:25, I Corinthians 15:4), His Ascension to the right hand of the Father (Mark 16:19) and His personal return in power and glory (Acts 1:11, Revelation 19:11).
4. We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature; and that men are justified on the single ground of faith in the shed blood of Christ and that only by God’s grace and through faith alone are we saved (John 2:16-19, John 5:24, Romans 3:23, Romans 5:8-9, Ephesians 2:8-10, Titus 3:5).
5. We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation (John 5:28-29)
6. We believe in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9, I Corinthians 12:12-13, Galatians 3:26-28).
7. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life (Romans 8:13-14, I Corinthians 3:16, I Corinthians 6:19-20, Ephesians 4:30, Ephesians 5:18).

Do you subscribe without reservation to our Statement of Faith?  Yes  No

Comment \_\_\_\_\_

What do you believe is the biblical standard for entertainment in your life? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**References:**

Give names and addresses or phone numbers.

- 1. Spiritual leader: \_\_\_\_\_  
\_\_\_\_\_
- 2. A person who has known you for many years (not a relative): \_\_\_\_\_  
\_\_\_\_\_
- 3. A work supervisor: \_\_\_\_\_  
\_\_\_\_\_

**Applicant's Statement:**

- 1. I certify that answers given herein are true and complete to the best of my knowledge.
- 2. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.
- 3. This application for employment shall be considered active for a period of time not to exceed one year. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.
- 4. I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed with any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.
- 5. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

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**For School Use Only**

Interviewed on: \_\_\_\_\_ By: \_\_\_\_\_

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Employed?  Yes  No ~ Date of Employment: \_\_\_\_\_ Position: \_\_\_\_\_

References Received: \_\_\_\_\_ Background check: \_\_\_\_\_

Health Exam (if applicable): \_\_\_\_\_

Washtenaw Christian Academy admits students of any race, color, or national and ethnic origin to all the rights, privileges, programs, and activities generally accorded to, or made available to, students of the school. Washtenaw Christian Academy does not discriminate on the basis of race, color, or national and ethnic origin in the administration of its educational policies, admissions policies, financial assistance programs, and athletic and other school administered programs.

