

Boosters Positions

September 3, 2009

Volunteer Schedule Coordinator- Coordinator would schedule admissions and concessions for all home sporting events, post schedule on website, email reminders to volunteers, post schedule in Concession area. Follow up with No shows to reschedule.

Concession Coordinators-Coordinator would open up concessions, greet volunteers, Set admission stanchions, explain responsibilities and pricing, show them how to work equipment, place order for pizza(when needed), ensure proper cleanup and trash removal, communicate any issues, and close concessions. Count cash, reset cash drawers and turn money into office.

Concessions Purchaser- Weekly purchase food for concessions, track inventory, Stock concession room.

Sports Banquet Coordinator- Plan 5 banquets, organize volunteers to set up and tear down evening's event with food, music, pictures, decorations, programs and student gift.

Sports Pep Rally Coordinator- Plan and organize 4-5 pep rallies, work with staff to communicate student release, timing, theme, music, speakers, game or activity, coordinate with cheerleaders.

Fundraiser coordinator- Assist with the current fundraisers and actively pursue other avenues of revenue. Work with business to secure \$ or items of sporting events.

If you are interested in any of these positions please contact

Jeffrey Donat

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